

SATISFACTORY ACADEMIC PROGRESS (SAP) APPEAL: SUBMISSION PROCESS

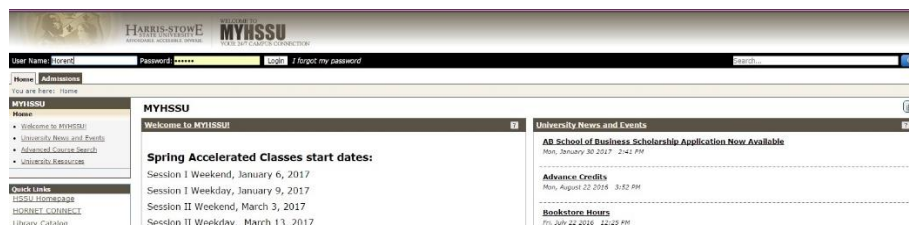
In order to be eligible to receive financial aid, students must:

- Maintain a minimum cumulative grade point average (CGPA) of 2.0
- Pass at least 67% of all attempted courses
- Be in compliance with the 150% Completion Requirement (undergraduate programs must be completed within 180 attempted credit hours to meet the 150% Completion Requirement)

Failure to meet these requirements results in aid eligibility being suspended. In order to have aid eligibility reconsidered, students must follow this appeal process. Qualifying SAP Appeal submissions received by 11:59 PM on Wednesday are reviewed by the SAP Committee the following Thursday; thus, the last day to submit a SAP Appeal that is *guaranteed* to be processed in time for the semester in question is the Wednesday before classes begin.

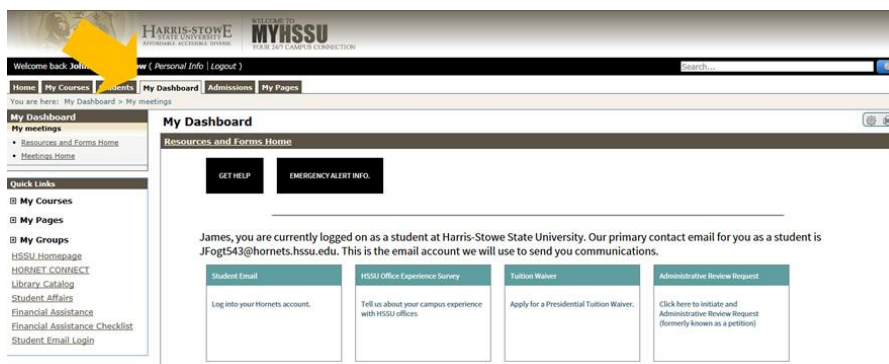
- ❖ Academic Plans are now part of the online process {Part 2 of the SAP appeal form}.
- ❖ All required boxes need to be completed. If not, you will not be able to submit your SAP appeal.

1. Go to live.hssu.edu and login using your personal username and password.



For assistance with logging in, please contact the HSSU Help Desk at (314) 340-3327.

2. Once logged in you'll click on the tab labelled "My Dashboard"



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3. Click on the box that says *Satisfactory Academic Progress Appeal*. Additional details are found here.

